



महालेखाकार का कार्यालय (लेखा व हकदारी) - I, महाराष्ट्र  
OFFICE OF THE ACCOUNTANT GENERAL (ACCOUNTS & ENTITLEMENT)-I, MAHARASHTRA

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No. Admn1/COVID-19/

Date:29/06/2020

**OFFICE ORDER**

**Precautionary Measures to contain the spread of Covid 19**

It has been reported that Ms. Geetha Raghu, DAG (Admn & Funds) and Shri S. S. Sarfare, Sr. DAG (Accounts & Pension) have been tested COVID 19 Positive on 27/06/2020 and 29/06/2020 respectively. Ms. Geetha Raghu, DAG (Admn & Funds) had last attended office on 19/06/2020 and Shri S. S. Sarfare, Sr. DAG (Accounts & Pension) had last attended office on 22/06/2020.

In view of the above following instructions are hereby issued:-

1. Ms. Geetha Raghu, DAG (Admn & Funds) and Shri S. S. Sarfare, Sr. DAG (Accounts & Pension) and Officers/Officials who came in their contact (direct list as per Annexure-I) are instructed to remain in self home quarantine for 14 days w.e.f 22/06/2020
2. The officers/Officials as per list Annexure -I shall undergo self home quarantine compulsorily as per Ministry of Health directive available at [https://www.mohfw.gov.in/pdf/guidelines for home quarantine.pdf](https://www.mohfw.gov.in/pdf/guidelines%20for%20home%20quarantine.pdf) and guidelines dated 04/06/2020 and closely monitor their health for 14 days w.e.f 22/06/2020 . These officials shall undergo testing as per ICMR protocol. In case there are officers or officials who are aware of their direct contact with Ms. Geetha Raghu, DAG (Admn & Funds) and Shri S. S. Sarfare, Sr. DAG (Accounts & Pension)- but not mentioned in Annexure-I, are required to report immediately to Office, for further action in the matter.
3. The other Officers/officials as per Annexure-II, who were in indirect contact with Ms. Geetha Raghu, DAG (Admn & Funds) and Shri S. S. Sarfare, Sr. DAG (Accounts & Pension) or the officers / officials who are aware of their indirect contact but not mentioned in Annexure-II, shall monitor their health closely. In case they develop any of the symptoms of COVID 19, as notified by M/o Health, they shall also go for COVID 19 testing and intimate the advice tendered by Doctor and report development from time to time.

Sd/-

Kaiser Kairabahadi

Welfare officer/SAO-Admn

No. Admn1/COVID-19/

Date: 29/ 06/2020

Copy to

1. Secretary to A G
2. PA to All DAGs
3. Office Website

4. Sr.DAG (Admn), O/o the Pr. AG (Audit)-I, Maharashtra, Mumbai
5. DAG (Admn), O/o the AG (Audit)-II, Maharashtra, Mumbai Branch office
6. PD-HQ, O/O the CAG of India, New Delhi
7. DAI-GA wing, O/O the CAG of India, New Delhi
- 8.PD(P), O/O the CAG of India, New Delhi

**ANNEXURE – I**

List of Officials who are to undergo self home quarantine for period of 14 days w.e.f 22/06/2020 to 5/07/2020 - Direct contact

1. Ms. A. S. Lakshmi, Pr. AG
2. Shri U. M. Shinde, Sr. DAG, O/o the Pr. AG Audit- 1, Mumbai
3. Shri G. S. Suryawanshi, Sr. DAG, O/o the Pr. AG Audit- 1, Mumbai
4. Smt. Sudha Sudhakaran, Sr.AO
5. Shri R. Ravi, Sr. AO
6. Smt. Veena Baliga, Sr. AO
7. Shri Carlton Pinherio, AAO/PF (Misc.)
8. Shri D.N. Poojary, AAO/PF 1
9. Smt. Sandhya Amin, AAO/Admn I
10. Smt. Jyoti Muraleedharan, AAO/WM Cell
11. Smt. Manisha Gavandi, AAO/VLC
12. Shri Sameer Mungekar, Welfare Asstt.
13. Smt. Sudhakaruna Chilaka, Steno Gr-I to DAG/Admn
14. Shri Anil Shridharan, Sr. Acctt/Admn-I
15. Shri Hemant Raut, Sr. Acctt/Record-2
16. Shri Rajesh Todsam, Sr. Accountant/PF
17. Shri Gaud, Staff Car Driver
18. Shri Vinay Parulkar, MTS

**ANNEXURE – II**

**List of officers in indirect contact**

1. Shri. Madhusoodanan Nair, DAG, O/o AG Audit- II, Maharashtra, Mumbai Branch Office
2. Ms. Mary Alex, Sr. AO, O/o the AG Audit- II, Maharashtra, Mumbai Branch Office