



**OFFICE OF THE  
ACCOUNTANT GENERAL (AUDIT I)  
ODISHA: BHUBANESWAR.**

**CIRCULAR**

**Sub: Preventive measures to contain spread of COVID19.**

The State Government vide order No. 4263/R&DM (DM) Dated 16.07.2020 and partially modified order No. 4273/ R&DM (DM) dated 17.07.2020, imposed lockdown in the entire jurisdictions of Khurda, Ganjam, Cuttack and Jajpur districts and Rourkela Municipal Corporation (Sundargarh district) with effect from 9 PM of 17.07.2020 to midnight of 31.07.2020. The partially modified order mentioned that the field offices of the Comptroller and Auditor General of India should function with bare minimum staff during the aforementioned lockdown period.

In view of the partially modified order of the State Government, the undersigned is directed to modify the circular issued vide No. 331 dated 17.07.2020 and to state that this Office shall function with 100 *per cent* attendance of the Group Officers (Sr. Deputy Accountant General / Deputy Accountant General) and upto 10 *per cent* of Officers/Staff (Groups: A, B & C) during the lockdown period i.e., from 20.07.2020 to 31.07.2020, as per the requirement and roster as decided by the respective Group Officers, under intimation to Administration (Audit I) Section. All other Officers/Staff should work from home as per the assignments allotted, during this lockdown period. The Officers/staff are also requested to be available on telephone and electronic means of communication at all times.

All other instructions/circulars to contain spread of COVID19 are to be followed scrupulously.

Sd/-

Deputy Accountant General/ Admn. (Audit I)

Memo No. AG (Audit-I)/Admn./Gen/OC/2020-21/340

Date: 20 July 2020

Coy forwarded for information and necessary action to the Director General (Eastern Region)/ Principal Director (Hqrs.)/ Principal Director (Staff)/ Principal Director (Personnel)/ Asst. Comptroller and Auditor General (N), Office of the Comptroller and Auditor General of India, Pocket-9, Deen Dayal Upadhyay Marg, New Delhi - 110124.

Sd/-

Deputy Accountant General/ Admn. (Audit I)

Memo No. AG (Audit-I)/Admn./Gen/OC/2020-21/341

Date: 20 July 2020

Coy forwarded to the Deputy Commissioner of Police, Police Commissionerate, Bhubaneswar-Cuttack, with a request to take note of this information and facilitate movement of Officers/Staff between residences and Office.

Sd/-

Deputy Accountant General/ Admn. (Audit I)

Memo No. AG (Audit-I)/Admn./Gen/OC/2020-21/342

Date: 20 July 2020

1. Secretary to Accountant General (Au-I), Odisha.
2. Secretary to Accountant General (Au-II), Odisha.
3. Sr. DAG/DAG (AMG-I/ AMG-II/ AMG-III/ AMG-IV/ AMG-V) (To email of all hds.)
4. Sr. Audit Officer/ Welfare (Audit I).
5. Branch Officers: OM/OE/T&E/Estate/Hindi Cell/Conf. Cell/Legal Cell/ITA/Report & ECPA/Report (PAC) for circulation and strict observance.
6. Branch Officer/ Hindi Cell with a request to translate the order into Hindi.
7. AAO/DA&RC kindly upload the Circular in Office website.
8. Notice Board.
9. Spare copy.

*Sd/-*  
20/07/2020  
Sr. Audit Officer/ Admn. (Audit I)