

O.C.S.(PENSION) FORM-E

PART-I

**(Reference Rule- 58(2) of OCS (Pension) Rules, 1992
(Application by the Retiring Government Servant for sanction of
and rule 5,6,11,12,13,13,14 and 15 of OCS (CP) Rules, 1992
Pension, Gratuity and Commuted Value of Pension)**

1.	Name of the Government Servant (In Block Letters)	
2.	Father/Spouse Name	Father :- Husband/Wife :-
3.	Date of birth (by Christian Era) (In words as recorded in the Service Book)	
4.	Date of Joining in Government Service	
5.	Date of Retirement	
6.	Post last served and the name of the Office	
7.	Type of Pension applicable (Super-annuation / Invalid Pension/Compensation Pension/Pension on Voluntary Retirement/Pension on Compulsory Retirement)	
8.	Previous Pension / Family Pension received, if any, from other source / Military / Civil. Please indicate the details PPO / FPPO No.- Amount of Pension & date from which received.	
9.	Permanent Address:-	
10.	Address for Correspondence (where the Pensioner intends to reside after retirement) Phone no. Mobile no. E mail id	
11.	(A) Retiring Government Servants choice of the Banks where the pensionary benefits are to be credited.	Name of the Bank Branch..... A/c no..... IFSC Code..... MICR Code.....

	(B)Bank Account Details (when Operated Single / Jointly with the spouse by the Pensioner).	Name of the Bank Branch..... A/c no..... IFSC Code..... MICR Code..... BSR Code.....
12.	Permanent Account Number (PAN) if any (for Income Tax Purpose)	
13.	Percentage (%) of Pension sought to be commuted. (Maximum 40% of Pension)	
14.	Details of the family (Family for this purpose means family as defined in clause (b)(i)(iii) of sub-rule (17) of Rule 56 of the Orissa Civil Services (Pension) Rules, 1992.) Spouse/Son/Sons including adopted sons/Un-married Daughter/Daughters including adopted Daughters/Parents/Parents-in-laws in case of Women Government Employee). NOTE:-Wife and husband shall include respectively judicially separated wife and husband. Any other Information-	Spouse- DoB <u>Son/Sons / Daughter/Daughters</u> <u>DoB</u> Marital Status 1. 2. 3. <u>Parent /Parents in Law(in case of women Government Servants)DoB/Age</u>
15.	Whether Nomination furnished in Form-3. (Attach Form-3).	Nomination form is to be attached.
16.	Whether application for final withdrawal of GPF has been filed; (i) if yes give the date (ii) if no give the reasons.	(i) (ii)
17.	Personal Identification proof to be attached duly attested by Head of Office/Authorised Officer.	(a) Photograph (Single or Joint) to be enclosed. (b) Descriptive Rolls. (c) Specimen Signature/Thumb Impression.
18.	Information on Drawal of Long Term Advances during the Service Period (Give details with TV No.)	
	(A) House Building Advance	
	(B) Special House Building Advance	
	(C) Motor Car Advance	
	(D) Motor Cycle Advance.	
19.	Name of Treasury / Special Treasury/ Sub Treasury where the pensioner intends to draw his/her first pension.	

Signature of the Retiring / Retired Government Servant
Designation before Retirement.

DECLARATION OF THE RETIRING GOVERNMENT SERVANT (See Rule-70A).

I,, do hereby give my free and full consent that if any over payment made to me is detected while in service or after my retirement in respect of my General Provident Fund Account or on account of Gratuity, Pension and Temporary Increase on Pension etc., the same shall be recovered from my Temporary Increase on Pension or Gratuity payable to me or to my family at any time.

**Full Signature of the Retiring Govt.
Servant with address.**

PART-II

ACKNOWLEDGEMENT

Received from

**Sri/Smt./Miss.....
(name and designation of the retiring Government Servant)**

application in Form-E for sanction of Pension / Gratuity and Commutation Value of Pension with Medical Certificate / without Medical Certificate along with nomination in Form-C (strike out which is not applicable).

** (on receipt of the application by the Head of Office the Acknowledgement should be detached from the Form and to be handed over to the applicant as a proof of receipt of application).*

Place:

Date.....

Signature of Head of Office/Authorised Authority