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OFFICE OF THE PRINCIPAL DIRECTOR OF AUDIT
N. F. RAILWAY, MALIGAON, GUWAHATI-781 011

No. WEL/4/2019-20

Dated: 19.04.2020

CIRCULAR

In view of issuance of orders by the local administration regarding opening of offices from 21.04.2020, it has been decided that the Office of the Principal Director of Audit, N.F. Railway, Maligaon, Guwahati along with all Branch/Divisional Audit Offices, will reopen on 21.04.2020 (Tuesday), instead of 20.04.2020.

The date-wise attendance roster issued earlier will be now be operative from 21.04.2020 onwards.

If any officer/official who has been rostered for attendance on a particular day, is unable to attend office, he/she may inform his/her concerned Controlling Officer. Similarly, Controlling Officers may, for exigency of work, call their subordinates to office.

Senior Audit Officers can make adjustments in the Attendance Roster, subject to the condition that attendance of that Branch/Section for any given day is not more than one-third of its total strength.

This is in partial modification of this Office Circular of even number dated 18.04.2020.

This issues with the approval of the Principal Director of Audit.

Sd/-
Deputy Director (Admn)

No. WEL/4/2019-20

Dated: 19.04.2020

Copy forwarded for information and necessary action to: -

1. All Senior Audit Officers at HQ-MLG/Con-MLG/RE-Con-MLG / KIR/APDJ/RNY/LMG/TSK
2. All Sections/Cells at HQs-MLG
3. PS to PDA, PA to DD, WA
4. Notice Boards 1 and 2 at HQ-MLG

Sd/-
Senior Audit Officer (Admn)