

No. 335/Admn-I/A&E/AGUK/Gr. B & C T.P. Board/164

Dated: 28.01.2014

OFFICE ORDER

In compliance with the Hon'ble Supreme Court's Orders dated 31.10.2013 in W.P. (Civil) No. 82 of 2011 and instructions contained in Headquarters office circular No. 1-Staff Wing/2014 issued vide letter No. 10-Staff(App-II) 63-2013 dated 06.01.2014, the Principal Accountant General has been pleased to constitute following **Transfer & Posting Boards** to recommend transfer and posting of staff in Group B (Gazetted), Group B (Non Gazetted) and Group C cadre under administrative control of this office.

I. TRANSFER & POSTING BOARD FOR GROUP B (GAZETTED) STAFF.

1. Deputy Accountant General/Administration- Chairperson.
2. Deputy Accountant General/Fund- Member.
3. Branch Officer in charge of Administration- Member

The Pr. Accountant General is the Accepting Authority.

II. TRANSFER & POSTING BOARD FOR GROUP B (NON GAZETTED) & GROUP C STAFF

1. Sr. Accounts Officer/Report, Welfare- Chairperson
2. Branch Officer in charge of Administration- Ex-Officio Member.
3. Sr. Accounts Officer/FMG-I- Member

The Deputy Accountant General in charge of Administration is the Accepting Authority.

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The Transfer & Posting Board so constituted shall consider and recommend transfer and posting of staff in various cadres keeping in view the following broad principles.

- i) No staff shall be transferred from particular post/section before the expiry of two years.
- ii) No member of staff should normally be kept in the same wing, for a period exceeding five years. Rotation beyond five years will also be considered subject to Manpower, Administrative convenience and technical nature of charge necessitating expertise and circumstances at that given point of time. These instructions would also apply to Assistant Accounts Officers, Accounts Officers and Senior Accounts Officers.
- iii) A person having worked in a seat or section or group for the prescribed period should normally not be posted again to the same seat or section or group after a short interval.
- iv) The Transfer & Posting of any staff before completion of minimum tenure can be done in extremely exceptional circumstances. In such cases the reasons for transfer/posting shall invariably be recorded and approval of Head of the Department be taken.
- v) The above principles shall not apply where the number of sanctioned post is one e.g. Private Secretary, Staff Car Driver etc.
- vi) The periodicity and principles governing Transfer and Posting of the DA cadre shall be done as per separate instructions of Headquarters issued from time to time.
- vii) The Transfer and Posting Board shall be a recommendatory body and their recommendations will be placed before the competent authority for final orders as per rules.
- viii) Meeting of the board will be held once in a year and if required, it may be called whenever deemed necessary.

Notwithstanding the above principles, the Principal Accountant General has every authority to order to retain any Officer/staff beyond the prescribed tenure or transfer of any Officer/staff before completion of minimum tenure.

This will take effect from the date of issue of the order.

Sd/-
Deputy Accountant General/Admn.

No. 335/Admn-I/A&E/AGUK/Gr. B & C T.P. Board/2202-2208 Dated: 28.01.2014

Copy forwarded for information and necessary action to:-

1. Secretary to Pr. Accountant General (A&E), Uttarakhand, Dehradun.
2. Dy. Accountant General (Admn.& A/cs) Cell, Office of the Pr. Accountant General (A&E) Uttarakhand, Dehradun.
3. Deputy Accountant General (Funds) Cell, Office of the Pr. Accountant General (A&E), Uttarakhand, Dehradun.
4. All Sr. Accounts Officer/Accounts Officer, Office of the Pr. Accountant General (A&E), Uttarakhand, Dehradun.
5. Sr. Accounts Officer/ITSG (for uploading in the office website).
6. General Secretary of Category-II, III & IV Associations.
7. Notice Board.

Sr. Accounts Officer/Admn-I