

**OFFICE OF THE COMPTROLLER AND AUDITOR GENERAL OF INDIA,
NEW DELHI.**

No. 1189-Staff (App)-I/05-2022/Vol.II
Dated: 18/07/2022

To

1. All the Heads of Department in IA&AD
2. Director (P).

Subject: Filling up the post of Financial & Chief Accounts Officer (F&CAO). Level-11 on deputation basis in All India Institute of Medical Sciences (AIIMS), New Delhi.

Sir / Madam,

I am directed to intimate that the All India Institute of Medical Sciences (AIIMS), New Delhi has intimated to fill up 02 vacant post of Financial & Chief Accounts Officer (F&CAO). Level-11 on deputation basis.

2. The eligibility conditions are as under:-

Name of post	Pay Scale	Eligibility Criteria
Financial & Chief Accounts Officer (F&CAO)	Level 11	Sr. Audit Officer/ Sr. Accounts Officer (Level 10) with 05 years of regular service Maximum age limit shall not exceed 56 years as on the closing date of receipt of application.

3. In this regard, it is requested to kindly recommend the names of eligible officers who are willing and can be spared immediately in the event of their selection for the post of Financial & Chief Accounts Officer (F&CAO), Level-11 on deputation basis after following the provisions given in Deputation Policy for non-IA&AS Officers for deputation outside IA&AD as circulated vide circular No. 1050-Staff (App)-I/05-2022 dated 28.06.2022. The recommendations accompanied with the following documents / certificates may kindly be sent to the **Asstt. Comptroller and Auditor General (N)-I latest by 08/08/2022:**

- i. Application (in duplicate) only in the prescribed proforma (Annexure-I enclosed) of willing and eligible Candidates with certification by employer.
- ii. Duly attested copies of each page of APARs for the last 5 years (2017-18 to 2021-22) and certificate in proof of age and educational qualification.
- iii. Latest vigilance certificate, integrity certificate and CR dossiers

4. Period of deputation shall initially be for 01 year and can be extended upto 03 years at the sole discretion of the Institute.
5. The applicant shall not be allowed to withdraw his candidature in the event of his selection.
6. Applications received after **08/08/2022** will not be considered under any circumstance.

Encls:-As above.

Yours faithfully,



(R.K. Tiwari)

Sr. Administrative Officer Staff (App)-I

Annexure-I

(on deputation basis)

Application for the post of _____
at AIIMS, New Delhi.

1	Name and address in BLOCK letter		Please Affix here recent passport size photograph		
2	Father's Name				
3	Date of birth (in Christian era)				
4	Date of retirement under Central/State Government Rules				
5	Educational Qualification	i)			
		ii)			
		iii)			
		iv)			
6	Whether educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same).				
Qualifications / Experience					
	<u>Essential</u>	Required	Possessed by the Officer		
	Desirable				
7	Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.				
8	Details of employments (in chronological order) enclose a separate sheet, duly authenticated by your signature if the space below is insufficient.				
	Office/Instt./Organization	Post Held		Pay-band and Grade	Nature of Duties
		From	To	Pay (Scale of Pay if in pre-revised scale of pay)	

2008/...

9	Nature of present employment (i.e.ad-hoc or temporary or quasi-permanent or permanent)		
10	In case the present employment is held on deputation /contract basis, Please state: (a) The date of initial appointment (b) Period of appointment on deputation / contract (c) Name of the parent office/organization to which you belong		
11	Additional details about present employment please state whether working under: (a) Central Government (b) State Government (c) Autonomous Organization (d) Government undertaking (e) University		
12	Are you in revised scale of pay? If you, give the date from which the revision took place and also indicate the pre-revised scale.		
13	Total emoluments per month now drawn.		
14	Additional information, if any which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.		
15	Whether belongs to SC/ST/OBC (if yes, please specify)		
16	Contact Nos.	1) Office	
		2) Residence	
		3) Mobile	
		4) E-mail address	
17	If selected, specify the minimum required joining time		
			_____ Signature of the Candidate
Date:		Address	
Countersigned:			
_____ [Employer / Authorized Officer]			

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