

OFFICE OF THE COMPTROLLER AND AUDITOR GENERAL OF INDIA
NEW DELHI – 110124

No. 180/42/Welfare_IT /2017-18

Dated: 04/09/2017

To

All Vendors

Subject: E-Waste- Computer hardware items (unserviceable, obsolete and beyond economic repairable)

Madam/Sir,

Sealed quotations are invited through limited tender enquiry from the firms registered with DPCC/MSTC (Firms not registered with DPCC/MSTC & authorized for disposal of E-waste are not entitled to participate) for E-Waste for dispose of obsolete computer hardware items (unserviceable, obsolete and beyond economic repairable (BER)) kept "**As Is Where is Basis**" at 10 BSZ Marg, New Delhi-110 002. Possession of DPCC/MSTC Certificate is mandatory. Detail of items is as under

S. No.	Particulars	Make/Model	Specifications	Qty.
1.	Desktop Computers-CPU	Wipro, HP, HCL	10 Core 2 Due, 09 Pentium D & 189 Pentium-IV	208
2.	CRT Monitors 15"/17"	ACER/HCL/HP/LG/Wipro/Samtorn/Campag	CRT 15"/17"	124
3.	Printers	HP, Samsung, Brother, Canon, Epson	Deskjet/Laserjet/Colour Laserjet, All-in-One/Dot Matrix & Photo /Smart	175
4.	UPS	APC/AMI/3PE/C.Dot./HCL/Lumunus,/ Nexus/Olympia/Paradyne/Somax etc.	500/625/600 VA	147
5.	Online UPS	APC	Online	2
6.	Switch	3 COM/Cisco/HCL/Nortal/Netgear	24/48 ports	14
7.	Switcher	Kramer	8x1 XGA	1
8.	Scanner	HP 3970/HP 5590/HP7400/HP5300	Scan jet	6
9.	Server	HCL Infinity Global Line 2700 BD, Wipro/IBM	Server	3
10.	Firewall	Mc Afee	Firewall	1
11.	DVD/CD Replicator	Replicator	Replicator	1
12.	Laptops	HP/Dell/Toshiba/Sony/Wipro	Core 2 due/i5/P4	30
13.	UPS Batteries	Exide/Promax etc.	625VA	40

Contd. 2-

Sealed envelope with superscript "Quotation for E-Waste- Computer Hardware items" addressed to Director (P), Office of the Comptroller and Auditor General of India, 9 Deen Dayal Upadhyay Marg, New Delhi-110 124 shall be submitted to Sh. Parvez Hasan, Sr. AO (Welfare-IT) in room no. 305 at 3rd floor of this office in person on or before **22.9.2017 by 3.00 PM** and bid will be opened on the same day at 4.00 PM. Necessary terms & conditions of the tender are listed in the Anexures I, II & III (enclosed). A copy of this Tender enquiry is also available in this office website www.cag.gov.in .

Yours truly,

(PARVEZ HASAN)
Sr. Administrative Officer (Welfare_IT)

'Annexure(I)'
(Terms & conditions)

1. This tender will be processed in a single bid system & on an "As is where is Basis". Prices should be quoted on a firm & fixed price basis, competitive Highest price/bid will be considered.
2. The disposal of obsolete items shall be on an "As is where is basis "and no guarantee of certificate of its worthiness of quality will be given by this office. The condition of the items can be inspected physically between **11 AM to 4 PM** on any working day between **5.9.2017 to 19.9.2017 at this office old building at 10 Bhadur Shah Zafar Marg, New Delhi-110002.(Near Gate No. 3 ITO Metro Station).**
3. An "Earnest Money Deposit (EMD)" to the tune of Rs. 50,000/- (Rupees fifty thousand only) in the form of crossed Demand Draft/Pay Order/Banker's Cheque drawn in favour of **"PAO, (Code No. 005860) O/o C &AG of India** shall be submitted.
4. Tenders of firms received in the format prescribed in this tender document shall only be considered. Offers not received in prescribed format shall be ignored and correspondence in this regard will not be entertained.
5. This tender is non-transferable. The contractor will not be permitted to authorize any sub-contractor or any other firm to collect the materials or execute the contract on his behalf.
6. C&AG office reserves the right to reject any tender/all tenders in full or part thereof without assigning any reasons.
7. **Bid should be submitted at Room No. 305 Mr. Parvaz Hasan, Sr. AO (We_IT) O/o C & AG of India, 9 DDU Marg, New Delhi-110124 on or before at 3.00 PM on 22 September 2017. Bid after due date and time will not be considered on any cause. The bid sent through, FAX, email, post/speed post or by any other means other than as stipulated in the Tender document without covering letter in Firms letter Head will not be considered by the this office and shall be liable to be rejected.**
8. **Bid should be quoted on Lot wise (Unit & Total) price. For award of contract, the net bundled price the schedule will be considered. If any contractor has offered the highest net bundled price than the total contract will be awarded to the contractor.**
9. **Validity of offer: this offer will be valid upto 90 days from the date of opening of the bid.**
10. **The contract shall be interpreted in accordance with the laws of Union of India. Any disputes shall be within the jurisdiction of Delhi.**
11. **Tender fee is NIL here.**
12. **Minimum Reserve Price for the bid will be Rs. 2,37,450/-.**
13. The successful bidder will be required to deposit the total bid/quoted amount in Lump Sum by means of Demand Draft/Pay Order/Banker's Cheque in favour **"PAO, (Code No. 005860) O/o C &AG of India** within 07 working days from the date of award of contract and the items will be lifted within 30 days of the receipt of confirmed work order by the firm. Failure to do so shall result in forfeiting of EMD. The EMD of the successful bidder and the unsuccessful bidders will only be released after submission of quoted amount in the prescribed form by the successful bidder. If the successful bidder fails to deposit the quoted amount within stipulated date, the EMD of the H 1 firm will be forfeited. The lifting of materials will be made by contractor on any working day as specified between

10AM to 4PM. The contractor will have to inform at least two working days in advance of the intended date of lifting of the materials. The contractor will be required to bring his own vehicle for lifting the materials and will employ his own labour, bags and other items as required for packing and lifting of the materials. No assistance will be rendered in this regard by this office. The contractor will be responsible for cleaning the area from where the obsolete materials are lifted. The lifting of the obsolete materials will be allowed from the designated places only and after issuance of necessary security/gate pass.

14. Vendor should ensure that all e-waste are disposed/reused as latest government guidelines. Vendor should submit disclaimer related to this with their proposal.
15. Each page of the Tender documents must be stamped and signed by the person or persons submitting the Tender in token of his/their having acquainted himself/themselves and accepted the entire tender documents including various conditions of contract. Any Bid with any of the Documents not so signed is liable to be rejected at the discretion of the Client. NO PAGE SHOULD BE REMOVED/DETACHED FROM THIS BIDDING DOCUMENT.

(PARVEZ HASAN)
Sr. Administrative Officer (WeI_IT)

Annexure-(II)

OFFICE OF THE COMPTROLLER AND AUDITOR GENERAL OF INDIA, NEW DELHI

WELFARE_IT

No. /42/Welfare_IT /2017-18 Date: 28.6.2017

Contractor's details (Mandatory Information)

Not Filling up the Mandatory Information and non-submission of document will attract cancellation of bid.

Supporting documents be annexed with the application Form (Application found deficient in any respect are liable to be rejected without further correspondence)

S. No.	Description	Information	
1.	Name of the Applicant/Firm		
2.	Nationality		
3.	Address (attach separate paper for address of other offices)	Regd. office	
		Head Office	
4.	Telephone Numbers	Landline/Mobile No.	
		Fax No.	
		E-mail ID	
5.	Other Details (enclose copies)	PAN	
		VAT Registration No.	
6.	Whether Registered with MSTC/DPCC (Attach Supporting Documents)		
7.	Detail of Bank Account	Account No.	
		Type of Account	
		IFSC	
		Name of the Bank	
		Address of the Bank	
8.	Earnest Money Deposit	Amount in Rs. 50,000/- (Rupees fifty thousand only)	
		DD/BC/PO No.	
		Date of issue	
		Name of issuing bank	
		Address of issuing bank	
9.	Price of the bid		
10.	Total quoted amount in Rs. (in words)		

Signature of the bidder with seal & date

Annexure (III)

FORM-2
FORM FOR MAINTAINING RECORDS OF E-WASTE HANDLED OR GENERATED
Generated Quantity in Metric Tonnes (MT) per year

1.	Name & Address Producer or Manufacturer or Refurbisher or Dismantler or Recycler or Bulk Consumer*		
2.	Date of issue of Extended Producer Responsibility Authorization*/Authorization*		
3.	Validity of Extended Producer Responsibility Authorization*/Authorization*		
4.	Types & Quantity of e-waste handled or generated**	Category	Quantity
		Item Description	
5.	Types & Quantity of e-waste stored	Category	Quantity
		Item Description	
6.	Types & Quantity of e-waste sent to collection centre authorized by producer/dismantler/recycler/refurbisher or authorized dismantler/recycler or refurbisher**	Category	Quantity
		Item Description	
7.	Types & Quantity of e-waste transported*	Category	Quantity
	Name, address and contact details of the destination		
8.	Types & Quantity of e-waste refurbished*	Category	Quantity
	Item Description		
	Name, address and contact details of the destination of refurbished materials		
9.	Types & Quantity of e-waste dismantled*	Category	Quantity
	Item Description		
	Name, address and contact details of the destination		
10.	Types & Quantity of e-waste recycled*	Category	Quantity
	Types & Quantity of materials recovered	Item Description	
		Quantity	
	Name, address and contact details of the destination		
11.	Types & Quantity of e-waste sent to recyclers by dismantlers	Category	Quantity
	Name, address and contact details of the destination		
12.	Types & Quantity of other waste sent to respective recyclers by dismantlers/recyclers of e-waste	Category	Quantity
		Item Description	
13.	Types & Quantity of e-waste treated & disposed	Category	Quantity
		Item Description	
	Name, address and contact details of the destination		

Note:-

- (1) *Strike off whichever is not applicable
- (2) Provide any other information as stipulated in the conditions to the authorizer
- (3) ** For producers this information has to be provided state-wise