

## Annexure D

# Calendar of Training Programmes for the year 2020-21

### (EDP Courses) EDP LAB-I

Course No	Course Code	Programme Title	Duration (Days)	Period		Office	Slot Allocation	
				From	To		Slot	Total
<b>APRIL-2020</b>								
1.	ITC (Level-II)	Special Course for AAOs/ AOs/ Sr.AOs. covering IT concepts, MS Office & Internet	08	13-04-2020	21-04-2020	PAG (E&RSA) UP , LKO	03	16
						AG ( A & E )- I, UP ,ALD	06	
						DGA(C ),ALD	01	
						AG ( A & E )- II, U.P,ALD	03	
						DA,OF Kanpur	01	
						DA DS CC Merrut	02	
<b>MAY-2020</b>								
2.	MWP (Level-II)	Advance Course on MS-Word & Power point	05	11-05-2020	15-05-2020	AG(A& E)- I, UP ALD.	04	18
						AG(A& E)- II, UP ALD.	05	
						PAG (G&SSA) UP ALD	04	
						DGA ( C ) , LKO	01	
						DA RPU,Varanasi	02	
						PDA NCR, Aild	02	
<b>June -2020</b>								
	DRAAO	Induction Training of Newly Recruited DRAAO's		June	September			
3.	EXL (Level-II) (Provisional)	Advance Course on MS-Excel	06	22-06-2020	27-06-2020	AG ( A & E )- I, U.P,ALD	05	28
						AG ( A & E )- II, U.P,ALD	05	
						PAG (G&SSA) U.P., ALD	05	
						DGA(C ), ALD	01	
						DA DS CC ALD	01	
						PDA NR New Delhi	02	
						PDA(C ),LKO	02	
						DA OF Kanpur	02	
						DA DS CC Merrut	01	
						PDA NER,GKP	03	
						PDA NCR ALD	01	
<b>July -2020</b>								
	DRAAO	Induction Training of Newly Recruited DRAAO's		June	September			

4.	SAI (Level-II) (Provisional)	Course on SAI Application	01	14.07.2020	14.07.2020	Slots required from User offices		
<b>August-2020</b>								
	DRAAO	Induction Training of Newly Recruited DRAAO's		June	September			
5.	EXL (Level-II) (Provisional)	Advance Course on MS-Excel	06	17-08-2020	22-08-2020	A G ( A & E )-I UP ALD	05	27
						A G(A & E)-II, UP ALD	05	
						PAG (G&SSA) UP ALD	06	
						AG(A&E), UK	02	
						PAG(Audit) ,UK	03	
						DA AF DDN UK	02	
						P&T Audit LKO	02	
						DA DS CC ALD	02	
<b>September-2020</b>								
	DRAAO	Induction Training		June	September			
<b>OCTOBER-2020</b>								
6.	IDEA (Level-II)	IDEA (For those who have basic knowledge of Computer)	5	05-10-2020	09-10-2020	AG (A&E-I), UP ALD	08	15
						AG (A&E-II) UP ALD	01	
						PDCA MAB UK	01	
						DGA (Central), LKO	01	
						DA , OF Kanpur	01	
						DGA (NER ) GKP	03	
<b>NOVEMBER-2020</b>								
7.	MSA (Level-II)	Advance Course on MS Access (For those who have basic knowledge of Computer)	08	02-11-2020	10-11-2020	A G ( A & E ) - I, U.P., ALD.	05	21
						AG (A&E-II), UP ,ALD	03	
						PAG (G&SSA) U.P., ALD	03	
						DGA (Central), LKO	02	
						DA DS CC ALD	02	
						DA OF Kanpur	01	
						DGA (NER ) GKP	03	
						PAG (AUDIT), UK	02	
<b>December 2020</b>								
8.	MSA (Level- II)	Advance Course on M S Access (For those who have basic knowledge of Computer)	08	14-12-2020	22-12-2020	A G ( A & E ) - I, U.P., ALD.	05	18
						A G ( A & E ) - II, U.P., ALD	02	
						DGA (NER ) GKP	02	
						PAG (AUDIT), UK	03	
						DA AF DDN	02	
						PDCA (MAB) Mum at UK	01	
						P&T Audit LKO AG(A&E), UK	01 02	

<b>January-2021 DRAAO</b>									
		<b>Induction Training of Newly Recruited DRAAO's</b>							
<b>February 2021</b>									
9.	PFMS (Level-II) (Provisional)	Course on PFMS & BEMS (For those who have basic knowledge of Computer or officials dealing with it)	02	15.02.2021.	16.02.2021	PAG(G&SSA), UP, ALD	01	15	
						PDA(C), LKO	02		
						PAG(E&RSA), LKO	04		
						DA DS CC Merrut	02		
						AG(A&E), UK	01		
						PAG(Audit),UK	01		
						PDA NER,GKP	02		
						P&T Audit LKO	02		
<b>MARCH-2021</b>									
10.	ITA (Level-III)	Workshop on IT Audit & IDEA (For those who have undergone training in Level-II or have good knowledge of computer)	10	01-03-2021	11-03-2021	AG (A & E) - I, UP, ALD.	03	27	
						PAG (G&SSA) UP, ALD	02		
						P&T Audit LKO	02		
						PAG (E&RSA), LKO	06		
						DGA (NER) GKP	02		
						PAG (AUDIT) UK	04		
						DA,DS, Merrut	01		
						PDA, RPU, Varanasi	02		
						PAG (E&RSA), ALD	04		
PDA NCR ALD	01								

# Calendar of Training Programmes for the year 2020-21

## (EDP Courses)

### EDP LAB-II

Course No	Course Code	Programme Title	Duration (Days)	Period		Office	Slot Allocation	
				From	To		Slot	Total
<b>APRIL-2020</b>								
1.	ITC (Level-II)	Special Course for AAOs/ AOs/ Sr.AOs. covering IT concepts, MS Office & Internet	08	22-04-2020	30-04-2020	AG (Audit) UK	01	
						A G ( A & E )- I, U.P,ALD	05	
						A G ( A & E )- II, U.P,ALD	03	
						AG (A&E) UK	02	
						DA (AF), UK	02	
						P&T, Audit LKO	02	
<b>May-2020</b>								
2.	WRD (Level-II)	Advance Course on MS-Word & Power point	05	18-05-2020	22-05-2020	A G ( A & E )-II, U.P, ALD	04	
						A G ( A & E ) - I, U.P, ALD	04	
						DA DS CC Meerut	02	
						DGA NER GKP	03	
						DA AF DND	02	
<b>15</b>								
<b>June-2020</b>								
	DRAAO	Induction Training of Newly Recruited DRAAO's		June	September			
<b>July-2020</b>								
	DRAAO	Induction Training of Newly Recruited DRAAO's		June	September			
3.	IDEA_T Level-II (Provisional)	Course on IDEA & Tableau	05	27-07-2020	31-07-2020	PAG (G&SSA)U.P., ALD	05	
						PAG (E&RSA), ALD	03	
						PAG (E&RSA), LKO	05	
						DA OF Kanpur	01	
						PDA NER GKP	04	
						AG(A&E),DDN,UK	05	
						PAG(Audit),DDN,UK	04	
						A G( A & E )-II, U.P, ALD	02	
<b>29</b>								
<b>August-2020</b>								
	DRAAO	Induction Training of Newly Recruited DRAAO's		June	September			
<b>September-2020</b>								
	DRAAO	Induction Training of Newly Recruited DRAAO's		June	September			
4.	AIE Level-II (Provisional)	Audit In IT Environment	06	14.09.2020	19.09.2020	PAG (G&SSA)U.P., ALD	05	
						A G(A & E )- II,U.P,ALD	02	
						DGA (C), ALD	02	
<b>15</b>								

						PAG (E&RSA), ALD	06	
<b>OCTOBER-2020</b>								
5.	NTI (Level-II)	Principles of Networking, Internet and Network Security (For those who have undergone training in MS Office or have basic knowledge of Computer)	05	12-10-2020	16-10-2020	A G(A & E )- I, U.P,ALD	04	23
						A G(A & E )- II,U.P,ALD	01	
						PAG (G&SSA)U.P., ALD	03	
						PAG (E&RSA), ALD	02	
						DA,DS,CC,ALD	02	
						DGA (C), ALD	02	
						DA,DS,CC, Merrut	01	
						DGA NER GKP	02	
						AG(A&E),DDN,UK	02	
						PAG(Audit),UK	03	
P&T Audit, LKO	01							
<b>NOVEMBER-2020</b>								
6.	AIE (Hqrs) (Level-II)	Audit in IT Environment (for AAOs/ AOs/SAOs)	06	16-11-2020	21-11-2020	PDCA MAB,DDN	01	12
						P&T Audit LKO	02	
						PAG (AUDIT), UK	01	
						DA DS CC Merrut	02	
						A G( A & E )-II, U.P, ALD	02	
						PAG (E&RSA), LKO	06	
						(Slots required from User offices)		
7.	DA (Hqrs) (Level-II)	Data Analytics	05	24.11.2020	28.11.2020	DGA (C), LKO	05	17
						DA OF Kanpur	01	
						DGA (NER), Gorakhpur	02	
						PAG(Audit), DDN, UK	02	
						P&T Audit LKO	05	
						AG(E&RSA),UP, ALD	02	
<b>DECEMBER-2019</b>								
8	RLODA (Level-III)	Introductory Course on Red Hat Linux Oracle 11 g with Developer 11g (For those who have undergone training in Level-I & Level-II or have good knowledge of computer)	10	01-12-2020	11-12-2020	A G(A & E )-I, U.P, ALD	10	15
						AG(A & E )-II, U.P,ALD	02	
						DA, DS, CC,ALD	01	
						AG(A&E),DDN, UK	02	
<b>JANUARY-2021</b>								
	DRAAO	Induction Training of Newly Recruited DRAAO's						
9.	PFMS Level-II (Provisional)	Course on PFMS & BEMS	02	05-01-2021	06-01-2021	PAG(E&RSA),UP,LKO	04	06
						P&T Audit LKO	02	
						(Slots required from user offices)		
<b>February 2021</b> Reserved for Induction Training of Newly Recruited DRAAO's.								
<b>MARCH-2021</b>								
10.	RLODA1 (Level-III)	Course on Red Hat Linux Oracle 11 g with Developer 11g (Phase-II)	10	15-03-2021	25-03-2021	A G(A & E )-I, U.P, ALD	10	15
						AG(A & E )-II, U.P,ALD	02	
						DA, DS, CC,ALD	02	

		<b>(For those who have</b>				<b>AG(A&amp;E),DDN, UK</b>	<b>01</b>
		<b>undergone training in Introductory Course on Red Hat Linux Oracle 11 g with Developer 11g- Phase-I)</b>					