

REGIONAL TRAINING INSTITUTE, RANCHI								
DRAFT ANNUAL CALENDAR OF TRAINING PROGRAMMES FOR THE YEAR 2020-21								
GENERAL COURSE								
Sl. No.	Course Title	Level of Participants	Duration	Proposed Date		Slot Allocation		
				From	To	Office	Slots	Total
APRIL--2020								
1	Audit of Contracts and MOUs	AAOs/SAOs	3	15-04-2020	17-04-2020	PAG(A&E) Jharkhand	5	28
						AG(Audit)Jharkhand	1	
						AG(Audit) Bihar	6	
						AG(G&SSA) Odisha	6	
						PAG(E&RSA) Odisha		
						PDCA Ranchi	2	
						DCA, CCL Ranchi		
						ECoR Rly BBSR	1	
						ECR Rly Hajipur	2	
						Defence Audit Patna	2	
						P&T Audit Patna	1	
						P&T Audit Cuttack	1	
						PD Central Branch Patna	1	
2	Statistical Sampling and Risk Based Audit Approach	AAOs/Sr. A.Os	5	20-04-2020	24-04-2020	AG (A&E) Bihar	6	32
						AG(Audit)Jharkhand	4	
						AG(Audit) Bihar	7	
						AG(G&SSA) Odisha	2	
						PAG(E&RSA) Odisha	2	
						PDCA Ranchi	2	
						DCA, CCL Ranchi	1	
						ECoR Rly BBSR	1	
						ECR Rly Hajipur	2	
						Defence Audit Patna	1	
						P&T Audit Patna	1	
						P&T Audit Cuttack		
						PD Central Branch Patna	1	
						PD Central Branch Ranchi	1	
DG Central Branch BBSR	1							
3	Workshop on Audit Reporting	AAOs/Sr. A.Os	3	27-04-2020	29-04-2020	AG(Audit)Jharkhand	5	24
						AG(Audit) Bihar	8	
						AG(G&SSA) Odisha		
						PDCA Ranchi	2	
						ECoR Rly BBSR	1	
						ECR Rly Hajipur	2	
						Defence Audit Patna	1	
						P&T Audit Patna		
						PD Central Branch Ranchi	1	
						PD Central Branch Patna	2	

						DG Central Branch BBSR	2	
MAY--2020								
4	Audit of Vouchers & sanctions incl AC-DC bills, Grant-in-aid & its Utilisation Certificates as per FAAG	AAOs/Sr. A.Os	3	04-05-2020	06-05-2020	PAG(A&E), Odisha	10	24
						PAG(A&E) Jharkhand	4	
						AG(A&E) Bihar		
						AG(Audit)Jharkhand	10	
						AG(Audit) Bihar		
5	Goods and Service Tax	AAOs/Sr. A.Os	5	11-05-2020	15-05-2020	PAG(A&E), Odisha	2	29
						PAG(A&E) Jharkhand	8	
						AG(A&E) Bihar	3	
						AG(Audit)Jharkhand	5	
						AG(Audit) Bihar	3	
						AG(G&SSA) Odisha		
						PAG(E&RSA) Odisha	0	
						PDCA Ranchi	2	
						ECoR Rly BBSR	1	
						ECR Rly Hajipur	1	
						DCA, CCL Ranchi	1	
						Defence Audit Patna	1	
						P&T Audit Patna	0	
						P&T Audit Cuttack	1	
						PD Central Branch Ranchi	0	
PD Central Branch Patna	0							
DG Central Branch BBSR	1							
6	Performance Audit	AAOs/A Os/Sr.A. Os	5	18-05-2020	22-05-2020	AG(Audit)Jharkhand	6	32
						AG(Audit) Bihar	8	
						AG(G&SSA) Odisha	2	
						PAG(E&RSA) Odisha	1	
						PDCA Ranchi	3	
						ECoR Rly BBSR	1	
						ECR Rly Hajipur	2	
						DCA, CCL Ranchi	1	
						Defence Audit Patna	2	
						PD Central Branch Ranchi	2	
						PD Central Branch Patna	2	
						DG Central Branch BBSR	2	

7	RTI Act & Communication Policy & legal cases	AAOs/Sr. AOs	3	27-05-2020	29-05-2020	PAG(A&E), Odisha	6	23
						AG(A&E) Bihar	4	
						AG(Audit) Bihar	5	
						AG(G&SSA) Odisha	1	
						PAG(E&RSA) Odisha	1	
						DCA CCL Ranchi	1	
						ECR Rly Hajipur	2	
						Defence Audit Patna	1	
						P&T Audit Patna	1	
						ECoR Rly BBSR	1	
8	Workshop on Audit quality Management Framework	AAOs/Sr. AOs	3	27-05-2020	29-05-2020	AG(Audit) Jharkhand	10	27
						AG(Audit) Bihar	8	
						AG(G&SSA)BBSR	2	
						PAG(E&RSA)BBSR	1	
						PDCA Ranchi	2	
						ECR Rly Hajipur	2	
						DG Central Branch BBSR	2	
JUNE--2020								
9	All India Program on Works Audit	IA&AS Officers/ Other Gr.A officers/A AOs	3	01-06-2020	03-06-2020	DG Central Branch-Gwalior	1	18
						P&T Audit Patna	1	
						PD Central Lucknow	1	
						AG (E&RSA) Gujrat	1	
						DGA, NER, Gorakhpur	3	
						PAG (E&RSA) Odisha	1	
						Director, Ammunition Factory, Pune	1	
						PDA, ESM, Delhi	2	
						AG(Audit) Jharkhand	1	
						DGCA, MAB Hyderabad	1	
						PAG (A&E) Jharkhand	2	
						DGA, Central Expenditure, New Delhi	3	
10	Overview of State Receipt Audit	AAOs/Sr. AOs	5	08-06-2020	12-06-2020	AG (Audit) Jharkhand	8	19
						AG(Audit) Bihar	10	
						PAG(E&RSA)BBSR	1	

11	Office Administration and Establishment	Accountants/Sr. Accountants/Auditors/Sr. Auditors/AAOs/Sr. A.Os	5	15-06-2020	19-06-2020	PAG(A&E), Odisha	8	29
						AG(A&E) Bihar	4	
						AG(Audit)Jharkhand	2	
						AG(Audit) Bihar	2	
						AG(G&SSA) Odisha	1	
						PAG(E&RSA)BBSR	2	
						ECR Rly Hajipur	2	
						Defence Audit Patna	1	
						P&T Audit Patna	2	
						P&T Audit Cuttack	2	
						ECOR Rly BBSR	1	
						PD Central Branch Ranchi	1	
						DG Central Branch BBSR	1	
						12	Audit of ULB & Autonomous Bodies	
AG(Audit) Bihar	4							
AG(G&SSA) Odisha	4							
PAG(E&RSA) Odisha	2							
Defence Audit Patna	1							
PD Central Branch Patna	1							
DG Central Branch BBSR	2							
13	Goods and Service Tax	AAOs/Sr. AOs	5	29-06-2020	03-07-2020	PAG(A&E), Odisha	2	31
						PAG(A&E) Jharkhand	8	
						AG(A&E) Bihar	3	
						AG(Audit)Jharkhand	5	
						AG(Audit) Bihar	4	
						AG(G&SSA) Odisha	0	
						PAG(E&RSA) Odisha	2	
						PDCA Ranchi	2	
						ECOR Rly BBSR	1	
						ECR Rly Hajipur	1	
						DCA, CCL Ranchi	1	
						Defence Audit Patna	1	
						P&T Audit Patna	0	
						P&T Audit Cuttack	0	
PD Central Branch Ranchi	0							
PD Central Branch Patna	0							
DG Central Branch BBSR	1							
JULY--2020								
14	PFMS and IFMS	SAOs/AAOs/Gr.B officers	3	01-07-2020	03-07-2020	PAG(A&E) Odisha	2	26
						AG(A&E) Bihar	4	
						AG(Audit) Bihar	10	
						PAG(E&RSA)BBSR	4	
						DCA CCL Ranchi	2	

						Defence Audit Patna	4	
15	Classroom training of newly recruited DRAAOs	DRAAOs	4 months	tentatively to commence in July 2020		Slots to be provided by HQ		0
AUGUST--2020								
	Classroom training of newly recruited DRAAOs	DRAAOs	4 months					0
16	Training for RAE-2 revised paper on GST	SAOs/AAOs	1 week	Tentative in August 2020		Slots to be called later		
SEPTEMBER--2020								
	Classroom training of newly recruited DRAAOs	DRAAOs	4 months					0
17	Training for AAOs due for promotion in cadre of SAO	AAOs	2-4 weeks	dates to be decided later		Slots to be called later		0
OCTOBER--2020								
	Classroom training of newly recruited DRAAOs	DRAAOs	4 months					
18	Government accounting system including overview of account compilation, suspense & remittances, review of balance	Other Gr.A officers/Gr.B officers	5	05-10-2020	09-10-2020	PAG(A&E), Odisha	10	
						PAG(A&E), Jharkhand	4	
						PAG(A&E), Bihar	10	
								24

19	Compliance Audit as per New Compliance Audit Guidelines	Other Gr.A officers/G r.B officers	3	19-10-2020	21-10-2020	AG(Audit) Jharkhand	3	20
						AG(Audit) Bihar	5	
						AG(G&SSA)BBSR	2	
						PDCA Ranchi	2	
						ECoR Rly BBSR	1	
						ECR Rly Hajipur	2	
						Defence Audit Patna	2	
						P&T Audit Patna	2	
P& T Audit Cuttack	1							
NOVEMBER--2020								
	Classroom training of newly recruited DRAAOs	DRAAOs	4 months					
20	Goods and Service Tax	AAOs/SA Os	5	02-11-2020	06-11-2020	PAG(A&E), Odisha	2	30
						PAG(A&E) Jharkhand	8	
						AG(A&E) Bihar	2	
						AG(Audit)Jharkhand	5	
						AG(Audit) Bihar	4	
						AG(G&SSA) Odisha	0	
						PAG(E&RSA) Odisha	2	
						PDCA Ranchi	2	
						ECoR Rly BBSR	1	
						ECR Rly Hajipur	0	
						DCA, CCL Ranchi	0	
						Defence Audit Patna	0	
						P&T Audit Patna	1	
						P&T Audit Cuttack	0	
						PD Central Branch Ranchi	1	
PD Central Branch Patna	1							
DG Central Branch BBSR	1							
21	GASAB	Other Gr.A officers/G r.B officers	3	23-11-2020	25-11-2020	PAG(A&E), Odisha	5	25
						AG(A&E) Bihar	6	
						AG(Audit) Bihar	10	
						ECR Rly Hajipur	2	
						ECoR Rly BBSR	1	
						DG Central Branch BBSR	1	
DECEMBER--2020								
22	All India Program on Works Audit	IA&AS Officers/ Other Gr.A officers/A AOs	3	02-12-2019	04-12-2020	Slots to be called later		0

23	IND AS	AAOs/Sr. AOs	4	07-12-2020	10-12-2020	AG(Audit)Jharkhand	3	15
						PAG (E&RSA) Odisha	2	
						PDCA Ranchi	2	
						DCA CCL Ranchi	1	
						P&T Audit Patna	2	
						ECoR Rly BBSR	2	
						PD Central Branch Patna	1	
						DG Central at BBSR	2	
24	Workshop on Audit of Fraud including Evidence gathering Techniques	AAOs/Sr. AOs	5	14-12-2020	18-12-2020	AG(Audit)Jharkhand	5	24
						AG(Audit) Bihar	8	
						PDCA Ranchi	2	
						ECR Rly Hajipur	2	
						ECoR Rly BBSR	1	
						Defence Audit Patna	1	
						PD Central at Ranchi	1	
						PD Central at Patna	2	
DG Central at BBSR	2							
JANUARY--2021								
25	Mid career Training Program for Gr. B cadre	AAOs	5	04-01-2021	08-01-2021	Slots to be called later		0
26	Mid career Training Program for Gr. B cadre	AAOs	5	11-01-2021	15-01-2021	Slots to be called later		0
27	All India Program on Knowledge centre topic	IA&AS Officers/ Other Gr.A officers/A AOs	3	18-01-2021	20-01-2021	Slots to be called later		0

28	Preparation and Maintenance of RBD, JSDL, Treasury Bills, RB Suspense, ISS Accounts and its Broadsheet, Inward and Outward Accounts, TDS Suspense, Its Balance and Its Effect on State Finances, Advice & Bank Operation	Other Gr.A officers/ Gr. B officers	4	27-01-2021	30-01-2021	PAG(A&E), Odisha	10
						AG(A&E) Bihar	10
						AG(Audit) Bihar	5
						PAG (A&E) Jharkhand	

FEBRUARY --2021

	Classroom training of newly recruited DRAAOs	DRAAOs	2 months	dates to be decided later	dates to be decided later	Slots to be provided by headquarter	
							0
29	Goods and Service Tax	AAOs/SA Os	5	08-02-2021	12-02-2021	PAG(A&E), Odisha	0
						PAG(A&E) Jharkhand	8
						AG(A&E) Bihar	2
						AG(Audit)Jharkhand	5
						AG(Audit) Bihar	4
						AG(G&SSA) Odisha	0
						PAG(E&RSA) Odisha	2
						PDCA Ranchi	0
						ECoR Rly BBSR	1
						ECR Rly Hajipur	0
						DCA, CCL Ranchi	0
						Defence Audit Patna	0
						P&T Audit Patna	1
						P&T Audit Cuttack	0
PD Central Branch Ranchi	1						
PD Central Branch Patna	1						
							26

REGIONAL TRAINING INSTITUTE, RANCHI

DRAFT CALENDER FOR TRAINING PROGRAM 2020-2021

IT COURSE

Sl. No.	Course Title	Level of participants	Duration	Proposed Date		Slots Allocation		
				From	To	Offices	Slots	Total
April 2020								
1	Data Analytics	Gr. "B" Officers	5	20-04-2020	24-04-2020	AG (Audit) Bihar	5	20
						AG (A&E) Bihar	1	
						P&T Audit Patna	1	
						PAG (E&RSA) BBSR	3	
						ECo Rly BBSR	2	
						P&T Audit Cuttack	1	
						AG (Audit) Jharkhand	5	
						DCA,CCL Ranchi	1	
						PAG (A&E), Odisha	1	
2	Level-I - IT Audit	Gr "B" and "C" with Basic computer skills	5	27-04-2020	01-05-2020	PD Central Br at Patna	2	23
						PAG (E&RSA), Odisha	2	
						PAG (G&SSA), Odisha	1	
						EC Rly Hajipur	2	
						P&T Audit Cuttack	2	
						ECo Rly BBSR	4	
						AG (Audit) Ranchi	7	
						P&T Audit Patna	1	
						PD Central Br at BBSR	2	
May 2020								
3	Awareness of Computer Hardware, Peripherals, Maintenance, Internet, email, Basic of Networking and Network Administration	Gr "B" and "C" with Basic computer skills	5	11-05-2020	15-05-2020	PAG (A&E), Odisha	3	24
						AG (Audit) Jharkhand	5	
						AG (A&E) Bihar	3	
						AG (Audit) Bihar	5	
						PAG (E&RSA), Odisha	1	
						DCA,CCL Ranchi	1	
						PDCA Ranchi	1	
						ECo Rly BBSR	1	
						EC Rly Hajipur	1	
						Defence Audit Patna	1	
						PD Central Br at BBSR	1	
						PD Central Br at Patna	1	
4	Special Course on MS EXCEL (Advance)	Gr. "B" & "C" with working knowledge of Basic Computer Skill (MS	4	18-05-2020	21-05-2020	P&T Audit Patna	1	20
						AG (Audit) Bihar	2	
						PAG (E&RSA), Odisha	1	
						AG(G&SSA), Odisha	1	
						PAG (A&E), Odisha	1	

		Word, EXCEL)				PD Central Br at BBSR	1	
						Defence Audit Patna	1	
						AG (Audit) Jharkhand	8	
						PDCA Ranchi	1	
						EC Rly Hajipur	1	
						ECo Rly BBSR	1	
						PD Central Br at Patna	1	
June 2020								
5	Level -II - Database concept, System Concepts and introduction to MS Access	Gr "B" and "C" with Basic computer skills	5	15-06-2020	19-06-2020	P&T Audit Cuttack	1	
						AG (Audit) Patna	8	
						EC Rly Hajipur	1	
						Defence Audit Patna	1	
						P&T Audit Patna	1	
						AG (Audit) Jharkhand	1	
						AG(E&RSA), Odisha	1	
						PD Central Br at Patna	1	
						PDCA Ranchi	2	
						PD Central Br at Ranchi	1	18
6	Information System Backup Policy and recovery	Gr "B" and "C" with Basic computer skills	3	24-06-2020	26-06-2020	PAG (A&E) Odisha	2	
						AG (Audit) Jharkhand	1	
						AG (A&E) Bihar	2	
						AG (Audit) Bihar	4	
						AG (A&E) Ranchi	2	
						EC Rly Hajipur	1	
						Defence Audit Patna	1	
						PDCA Ranchi	1	
						ECo Rly BBSR		
						PD Central Br at Patna	1	
						PD Central Br at BBSR	1	16
July 2020								
7	IDEA 10.1	Gr. "B" & "C" - With Basic Computer Skill & attended training courses on Level I IT Audit and Level-II Database Concept	5	13-07-2020	17-07-2020	AG(E&RSA), Odisha	2	
						AG (A&E) Ranchi		
						Defence Audit Patna		
						PD Central Br at Patna	1	
						PAG (E&RSA), Odisha		
						PD Central Br at Ranchi	2	
						AG(G&SSA), Odisha	2	
						ECo Rly BBSR	6	17

						P&T Audit Patna	2	
						P&T Audit Cuttack	2	
8	Audit in IT Environment	Only For Asstt. Audit Officer, Audit Officer & Sr. Audit Officer	6	20-07-2020	25-07-2020	PAG (E&RSA), Odisha	2	18
						AG(G&SSA), Odisha	2	
						PDCA Ranchi	2	
						DCA,CCL Ranchi	2	
						AG(Audit)Jharkhand	5	
						EC Rly Hajipur		
						ECo Rly BBSR		
						Defence Audit Patna	1	
						PD Central Br at BBSR	2	
						PD Central Br at Ranchi	2	
August 2020								
September 2020								
October 2020								
9	CAAT-SQL	Gr. "B" & "C" Attended training course " RDBMS, Oracle and Developer Form & Report	5	05-10-2020	09-10-2020	EC Rly Hajipur	2	11
						AG (A&E), Odisha	4	
						AG(E&RSA), Odisha		
						AG (G&SSA) BBSR		
						AG(Audit) Jharkhand	3	
						Defence Audit Patna	2	
10	Data Analytics	Gr. "B" Officers	5	12-10-2020	16-07-2020	AG (Audit) Bihar	5	20
						AG (A&E) Bihar	1	
						P&T Audit Patna	1	
						PAG (E&RSA) BBSR	3	
						ECo Rly BBSR	2	
						P&T Audit Cuttack	1	
						AG (Audit) Jharkhand	5	
						EC Rly Hajipur	1	
						PAG (A&E), Odisha	1	
November 2020								
11	Information System Backup Policy and recovery	Gr "B" and "C" with Basic computer skills	3	05-11-2020	07-11-2020	PAG (A&E) Odisha	2	16
						AG (Audit) Jharkhand	1	
						AG (A&E) Bihar	2	
						AG (Audit) Bihar	4	
						AG (A&E) Ranchi	2	
						EC Rly Hajipur	1	
						Defence Audit Patna	0	
						PDCA Ranchi	1	
						ECo Rly BBSR	1	

						PD Central Br at Patna	1	
						PD Central Br at BBSR	1	
12	Level -II - Database concept, System Concepts and introduction to MS Access	Gr "B" and "C" with Basic computer skills	5	09-11-2020	13-11-2020	PD Central Br at BBSR	1	
						AG (Audit) Patna	7	
						EC Rly Hajipur	1	
						Defence Audit Patna	1	
						P&T Audit Patna	1	
						AG (Audit) Jharkhand	1	
						PDCA Ranchi	2	
						P&T Audit Cuttack	1	
						PD Central Br at Patna	2	
						ECo Rly BBSR	1	
						PD Central Br at Ranchi	1	19
December 2020								
13	Special Course on MS EXCEL (Advance)	Gr. "B" & "C" with working knowledge of Basic Computer Skill (MS Word, EXCEL)	4	07-12-2020	10-12-2020	P&T Audit Patna	1	
						AG (Audit) Bihar	2	
						PAG (E&RSA), Odisha	1	
						AG(G&SSA), Odisha	1	
						PAG (A&E), Odisha	1	
						PD Central Br at BBSR	1	
						Defence Audit Patna	1	
						P&T Audit Cuttack		
						AG (Audit) Jharkhand	8	
						AG (A&E) Ranchi		
						PDCA Ranchi	1	
						EC Rly Hajipur	1	
						ECo Rly BBSR	1	
						PD Central Br at Ranchi		
						PD Central Br at Patna	1	20
January 2021								
14	Awareness of Computer Hardware, Peripherals, Maintenance, Internet, email, Basic of Networking and Network Administration	Gr "B" and "C" with Basic computer skills	5	04-01-2021	08-01-2021	PAG (A&E), Odisha	3	
						AG (Audit) Jharkhand	5	
						AG (A&E) Bihar	3	
						AG (Audit) Bihar	4	
						PAG (E&RSA), Odisha	1	
						PDCA Ranchi	1	
						PD Central Br at Ranchi	1	
						EC Rly Hajipur	1	
						Defence Audit Patna	1	23

						P&T Audit Patna	1	
						PD Central Br at BBSR	1	
						PD Central Br at Patna	1	
15	Special Course on MS EXCEL (Advance)	Gr. "B" & "C" with working knowledge of Basic Computer Skill (MS Word, EXCEL)	4	27-01-2021	30-01-2021	P&T Audit Patna		20
						AG (Audit) Bihar	3	
						PAG (E&RSA), Odisha	1	
						AG(G&SSA), Odisha	2	
						PAG (A&E), Odisha	2	
						PD Central Br at BBSR	1	
						DCA CCL, Ranchi	1	
						P&T Audit Cuttack		
						AG (Audit) Jharkhand	9	
						AG (A&E) Ranchi		
						PDCA Ranchi	1	
						EC Rly Hajipur		
						ECo Rly BBSR		
						PD Central Br at Ranchi		
						PD Central Br at Patna		
February 2021								
16	IT Audit of VLC Data	Gr. B & C with working knowledge of Basic Computer Skill (MS Word, EXCEL & ACCESS)	5	01-02-2021	05-02-2021	AG (A&E) Jharkhand	4	15
						AG (A&E) Odisha	2	
						AG (A&E) Bihar		
						PAG (E&RSA), Odisha	6	
						AG(Audit) Jharkhand		
						AG (G&SSA) BBSR	3	
March 2021								
17	Data Analytics	Gr. "B" Officers	5	01-03-2021	05-03-2021	AG (Audit) Bihar	5	20
						AG (A&E) Bihar	1	
						P&T Audit Patna	2	
						PAG (E&RSA) BBSR	4	
						ECo Rly BBSR	2	
						P&T Audit Cuttack		
						AG (Audit) Jharkhand	3	
						EC Rly Hajipur	1	
						PAG (A&E), Odisha	2	
18	RDBMS, Oracle 11 G with Developer Forms, Report	Gr. "B" & "C" - With Basic Computer Skill & attended	10	15-03-2021	24-03-2021	PAG (A&E), Odisha	4	17
						Defence Audit Patna	2	
						ECo Rly BBSR	1	
						AG (A&E) Jharkhand		

	training courses on Level I IT Audit and Level-II Database Concept			PAG (E&RSA), Odisha	3
				EC Rly Hajipur	2
				P&T Audit Patna	
				ECo Rly BBSR	
				AG (Audit) Ranchi	3
				PD Central Br at BBSR	2
TOTAL					337