

Regional Training Institute, Jammu
Calendar of Training Programme 2018-19

General Courses

Course No	Programme Title	Level of participants	Duration (in days)	From	To	Offices	Slots	Total
April 2018								
1	General Management for Group B officers	Group B officers	5	23.04.2018	27.04.2018	PAG (Audit) Punjab	8	24
						PAG (Audit) Himachal Pradesh	1	
						AG (Audit) J&K	2	
						AG (Audit) Uttarakhand	3	
						PD (Central) Chandigarh	4	
						NAAA Shimla	1	
						PDCA MAB-II Dehradun	1	
						DADS Jammu	1	
						AG (A&E) Punjab	1	
						AG (A&E) Himachal Pradesh	1	
						AG (A&E) J&K	1	
May 2018								
2	Goods and Services Tax	Group B officers	5	07.05.2018	11.05.2018	PAG (Audit) Himachal Pradesh	4	18
						AG (Audit) J&K	10	
						AG (Audit) Uttarakhand	1	
						DADS Jammu	2	
						AG (A&E) Himachal Pradesh	1	
3	Induction course for newly recruited/ promoted Auditors of Defence Audit	Auditors	15	14.05.2018	30.05.2018	DGADS New Delhi	20	20
4	Workshop on OFBs future course of action vis-a-vis user requirement (Held at Kolkata)	Group B officers	2	31.05.2018	01.06.2018	DGADS New Delhi PDA (OF) Kolkata	20	20
June 2018								
5	Financial Attest Audit Guidelines (FAAG) Module I	All cadres except MTS	10	04.06.2018	15.06.2018	PAG (Audit) Punjab	8	25
						PAG (Audit) Himachal Pradesh	2	
						AG (Audit) J&K	4	
						AG (Audit) Uttarakhand	1	
						PD (Central) Chandigarh	6	
						AG (A&E) Punjab	1	
						AG (A&E) Himachal Pradesh	1	
						AG (A&E) J&K	1	
						AG (A&E) Uttarakhand	1	
6	Special course on Treasury Inspection	Group B officers	6	18.06.2018	23.06.2018	AG (A&E) Punjab	4	15
						AG (A&E) Himachal Pradesh	3	
						AG (A&E) J&K	5	
						AG (A&E) Uttarakhand	3	
July 2018								
7	Goods and Services Tax (Held at Chandigarh)	Group B officers	5	02.07.2018	06.07.2018	PAG (Audit) Punjab	10	32
						PD (Central) Chandigarh	18	
						AG (A&E) Punjab	4	

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8	Course on VLC concepts and use of VLC data by Audit	All cadres except MTS	5	23.07.2018	27.07.2018	PAG (Audit) Punjab	9	15
						AG (Audit) J&K	4	
						AG (A&E) J&K	2	
August 2018								
9	Induction course for newly recruited/ Promoted Accountants/ DEOs	Accountants/DEOs	5	06.08.2018	10.08.2018	PAG (Audit) Punjab	4	26
						AG (A&E) Punjab	4	
						AG (A&E) Himachal Pradesh	4	
						AG (A&E) J&K	14	
10	Administrative Issues	All cadres except MTS	5	27.08.2018	31.08.2018	PAG (Audit) Punjab	5	25
						AG (Audit) J&K	4	
						NAAA Shimla	3	
						DGADS Chandigarh	1	
						DADS Jammu	1	
						AG (A&E) Punjab	3	
						AG (A&E) Himachal Pradesh	4	
						PAG (A&E) Haryana	4	
September 2018								
11	Orientation course for newly appointed Auditors/ DEOs/ Stenographers for AG (Audit) J&K office	Auditors/ DEO/ Stenographers	5	10.09.2018	14.09.2018	AG (Audit) J&K	20	20
12	Performance Auditing	All cadres except MTS	5	24.09.2018	28.09.2018	PAG (Audit) Punjab	5	15
						PAG (Audit) Himachal Pradesh	1	
						AG (Audit) J&K	7	
						PAG (Audit) Haryana	1	
						DGADS Chandigarh	1	
17	Induction course for newly recruited/ promoted Auditors of Defence Audit	Auditors	15	24.09.2018	11.10.2018	DGADS New Delhi	20	20
October 2018								
13	Goods and Services Tax (To be held at Chandigarh)	Group B officers	5	08.10.2018	12.10.2018	PAG (Audit) Punjab	11	34
						PD (Central) Chandigarh	18	
						AG (A&E) Punjab	4	
						DGADS Chandigarh	1	
14	Audit Reporting	Group B officers	3	29.10.2018	31.10.2018	PAG (Audit) Punjab	10	18
						AG (Audit) J&K	4	
						PAG (Audit) Haryana	3	
						DGADS Chandigarh	1	
November 2018								
15	Workshop on RTI Act and its application	All cadres except MTS	2	01.11.2018	02.11.2018	PAG (Audit) Himachal Pradesh	1	17
						AG (Audit) J&K	4	
						AG (A&E) Punjab	5	
						AG (A&E) Himachal Pradesh	2	
						AG (A&E) J&K	2	
						PAG (A&E) Haryana	2	
16	Induction training for	DR AAOs	90	12.11.2018	12.02.2019	AG (Audit) J&K	As per actuals	As per actuals

Regional Training Institute, Jammu
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Course No	Programme Title	Level of participants	Duration (in days)	From	To	Offices	Slots	Total
	Direct Recruit (DR) Assistant Audit Officers (AAOs)					DADS Jammu	As per actuals	
January 2019								
18	Refresher course on IFMS and fundamentals of PFMS (To be held at Chandigarh)	Group B officers	5	07.01.2019	11.01.2019	AG (Audit) J&K AG (A&E) Himachal Pradesh AG (A&E) Punjab AG (A&E) J&K PAG (A&E) Haryana DGADS Chandigarh	4 4 4 4 5 1	22
19	Audit of Direct Taxes for Group B Officers (To be held at Chandigarh)	Group B officers	5	07.01.2019	11.01.2019	PD (Central) Chandigarh	32	32
20	Procurement and contract Audit for Defence Audit Offices' (To be held at New Delhi)	Group B officers	5	Dates to be decided with the office were the course is being planned		DGADS New Delhi	15	15
February 2019								
21	Goods and Services Tax	Group B officers	5	18.02.2019	22.02.2019	PAG (Audit) Himachal Pradesh AG (Audit) J&K PAG (Audit) Haryana DADS Jammu AG (A&E) Himachal Pradesh DGADS Chandigarh	4 10 1 1 1 1	18
March 2019								
22	Performance Auditing	All cadres except MTS	5	11.03.2019	15.03.2019	PAG (Audit) Punjab PAG (Audit) Himachal Pradesh AG (Audit) J&K PAG (Audit) Haryana DGADS Chandigarh	6 1 7 2 1	17
23	Workshop on High Value Contract and Contract Management (For Defence Audit offices)	Group B officers	3	25.03.2019	27.03.2019	DGADS New Delhi DADS Jammu DGADS Chandigarh	15 1 1	17
	Total		216					465 *

* The number excludes the slots of General Course No: 16 and will be taken as per actuals

Note:

The training schedule from 01.01.2019 to 31.03.2019 shall be, if required, reviewed/re-cast in December 2018 when the holidays to be observed during the year 2019 are notified by the Central Government Employees Welfare Coordination Committee (CGEWCC), Jammu.

Regional Training Institute, Jammu
Calendar of Training Programme 2018-19

Information Technology Courses								
Course No	Programme Title	Level of participants	Duration (in days)	From	To	Offices	Slots	Total
April 2018								
1	IDEA 10.1 (To be held at Shimla)	All cadres except MTS	5	23.04.2018	27.04.2018	PAG (Audit) Himachal Pradesh	17	17
May 2018								
2	Oracle 11g PL/SQL	All cadres except MTS	5	21.05.2018	25.05.2018	PAG (Audit) Himachal Pradesh	2	16
						AG (Audit) J&K	3	
						DADS Jammu	1	
						AG (A&E) Punjab	4	
						AG (A&E) Himachal Pradesh	2	
						AG (A&E) J&K	2	
						AG (A&E) Uttarakhand	2	
June 2018								
3	Audit in IT environment for Group B officers of Audit offices	Group B officers	6	18.06.2018	23.06.2018	PAG (Audit) Punjab	4	17
						PAG (Audit) Himachal Pradesh	3	
						AG (Audit) J&K	5	
						AG (Audit) Uttarakhand	2	
						PD (Central) Chandigarh	2	
						AG (A&E) Himachal Pradesh	1	
July 2018								
4	IDEA 10.1	All cadres except MTS	5	02.07.2018	06.07.2018	PAG (Audit) Punjab	5	14
						AG (Audit) J&K	1	
						AG (Audit) Uttarakhand	2	
						PD (Central) Chandigarh	4	
						AG (A&E) Uttarakhand	2	
August 2018								
5	MS Excel Advanced	All cadres except MTS	5	06.08.2018	10.08.2018	PAG (Audit) Punjab	2	19
						PAG (Audit) Himachal Pradesh	2	
						AG (Audit) J&K	2	
						AG (Audit) Uttarakhand	2	
						NAAA Shimla	1	
						DADS (AF) Dehradun	1	
						DADS Jammu	1	
						AG (A&E) Punjab	4	
						AG (A&E) Himachal Pradesh	2	
						AG (A&E) Uttarakhand	2	

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Calendar of Training Programme 2018-19

Information Technology Courses								
Course No	Programme Title	Level of participants	Duration (in days)	From	To	Offices	Slots	Total
September 2018								
6	Audit in IT environment for Group B officers of Audit offices	Group B officers	6	10.09.2018	15.09.2018	PAG (Audit) Punjab	4	18
						PAG (Audit) Himachal Pradesh	3	
						AG (Audit) J&K	5	
						AG (Audit) Uttarakhand	2	
						PD (Central) Chandigarh	2	
						AG (A&E) Himachal Pradesh	2	
October 2018								
7	MS Office	All cadres except MTS	5	29.10.2018	02.11.2018	PAG (Audit) Punjab	4	16
						AG (Audit) J&K	2	
						AG (Audit) Uttarakhand	2	
						DADS (AF) Dehradun	2	
						AG (A&E) J&K	4	
						AG (A&E) Uttarakhand	2	
November 2018								
8	Data Analytics-Knime	All cadres except MTS	3	26.11.2018	28.11.2018	PAG (Audit) Punjab	2	14
						PAG (Audit) Himachal Pradesh	3	
						AG (Audit) J&K	3	
						AG (Audit) Uttarakhand	2	
						PD (Central) Chandigarh	2	
						AG (A&E) Uttarakhand	2	
December 2018								
9	Audit in IT environment for Group B officers of Audit offices	Group B officers	6	10.12.2018	15.12.2018	PAG (Audit) Punjab	4	18
						PAG (Audit) Himachal Pradesh	3	
						AG (Audit) J&K	5	
						AG (Audit) Uttarakhand	2	
						PD (Central) Chandigarh	2	
						AG (A&E) Himachal Pradesh	2	
January 2019								
10	IDEA 10.1	All cadres except MTS	5	07.01.2019	11.01.2019	PAG (Audit) Punjab	6	14
						AG (Audit) J&K	1	
						AG (Audit) Uttarakhand	2	
						PD (Central) Chandigarh	4	
						PDCA MAB-II Dehradun	1	

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Course No	Programme Title	Level of participants	Duration (in days)	From	To	Offices	Slots	Total
February 2019								
11	Networking, Internet, E-mail & Network security	All cadres except MTS	3	04.02.2019	06.02.2019	PAG (Audit) Punjab	4	18
						PAG (Audit) Himachal Pradesh	2	
						AG (Audit) J&K	1	
						AG (Audit) Uttarakhand	1	
						NAAA Shimla	1	
						AG (A&E) Punjab	4	
						AG (A&E) Himachal Pradesh	2	
						AG (A&E) J&K	1	
						AG (A&E) Uttarakhand	2	
March 2019								
12	Audit in IT environment for Group B officers of Audit offices	Group B officers	6	18.03.2019	23.03.2019	PAG (Audit) Punjab	5	17
						PAG (Audit) Himachal Pradesh	3	
						AG (Audit) J&K	5	
						PD (Central) Chandigarh	2	
						DADS Jammu	1	
						AG (A&E) Himachal Pradesh	1	
Total			60					198

Note:

The training schedule from 01.01.2019 to 31.03.2019 shall be, if required, reviewed/re-cast in December 2018 when the holidays to be observed during the year 2019 are notified by the Central Government Employees Welfare Coordination Committee (CGEWCC), Jammu.